

CURRICULUM VITAE

PERSONAL INFORMATION:

First name(s)/Surname(s): VERONIKA ŠŤASTNÁ
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EDUCATION:

September 2010 – February 2013

**PALACKY UNIVERSITY IN OLOMOUC – DEPARTMENT OF DEVELOPMENT STUDIES –
International Development Studies (M.A.)**

Main subjects – International Development Assistance, Economic Development, Project Cycle Management, Natural Resource Management, International Humanitarian Law

Master's thesis: “*Targeting in emergency response of non-governmental organisations during the floods in Cambodia 2011-2012*”

September 2007 – June 2010

UNIVERSITY OF SOUTH BOHEMIA ČESKÉ BUDĚJOVICE – *Social and charity work* (B.A.)

Main subjects - Social work, Psychology, Social politics, Sociology, Anthropology, Philosophy and Civil law

Bachelor's thesis: “*How to measure the effectiveness of development projects? Attempt No. 1: The project KINDERGARTENS 2009, Namibia – Keetmanshoop*”

2006 – 2007

LANGUAGE SCHOOL J.S. AGENCY, Czech Republic

– one-year course in English understanding (Listening and Reading), Speaking (Spoken Interaction and Production) and Writing

- accomplished by *The European Language Certification (TELC)*

2002 – 2006

GRAMMAR SCHOOL PELHŘIMOV, Czech Republic

Graduation fields – Czech language, English, German and History

PROFESSIONAL EXPERIENCE:

June – August 2017

EMERGENCY PROGRAMME MANAGER, PEOPLE IN NEED, Angola

- assessment in Northern Angola in response to influx of 30,000 refugees from the Democratic Republic of Congo
- multi-sectoral needs assessment (assessment techniques: Focus Group discussions, Key Informant Interviews, direct field observations); programme development and proposal writing; fundraising at country level in cooperation with People in Need Angola country programme; coordination with aid actors; launching implementation of the programme (set up of a new office, recruitment and training of the response team etc.); and material contribution related to the crisis and response for the Czech mass media

July 2016 – January 2017

PROJECT DIRECTOR (equivalent to COUNTRY DIRECTOR), LALMBA ASSOCIATION, Ethiopia

- overall management and supervision of Lalmba program in Ethiopia focusing on Primary Healthcare provision incl. Preventive care (Health) and Protection activities for destitute children and youth
- direct leadership of a team consists of 44 national staff and 1 expat medical director + remote leadership of a clinical team consists of 7 national staff; capacity building of management team members with a special focus on Local Project Director; liaison with local authorities and donors; procurement of goods and services; fin/ admin follow-up and budget preparation; reporting; program M&E and logistics incl. ambulance service provision; expat permitting and licensing; orientation and security of expats

January 2015 – May 2016

MOBILE HEALTHCARE PROJECT MANAGER, PREMIERE URGENCE INTERNATIONALE, Kurdistan Region of Iraq

- integrated healthcare provision to under-served and newly displaced communities within Kurdistan Region of Iraq
- management of 3 mobile health teams (6 persons per team) incl. roving psychologist; Health and Protection-focused needs assessments; integration and coordination of Mental Health and Psychosocial Support services; reporting/cluster representation/advocacy; proposal writing; logistical, administrative and financial monitoring

September 2014 – December 2014

RAPID RESPONSE MECHANISM (RRM) PROJECT MANAGER, PREMIERE URGENCE INTERNATIONALE, Kurdistan Region of Iraq

- implementation of RRM activities in order to deliver essential WASH, NFI, Shelter and Protection services to the internally displaced families affected by the 2014 IS crisis in Kurdistan region of Iraq
- team management (WASH, Shelter and Protection technical teams); multi-sector needs assessments; distribution management; reporting/ cluster representation/advocacy; logistical, administrative and financial monitoring

June 2013 – May 2014

PROGRAM SUPPORT OFFICER, PEOPLE IN NEED, Ethiopia

- **Program Support Officer** - supervision of compliance with internal/ external (donors') guidelines and procedures at Livelihoods and Environment program level; follow-up with narrative and financial program reporting; M&E activities
- 9 month **acting Program Manager** in terms of Livelihoods and Environment program: program/project management and supervision; topic-related proposal writing; capacity building of national staff incl. recruitment and induction of national Program manager

April 2012 – May 2013

PROGRAM ASSISTANT FOR REGION ASIA (Cambodia, Myanmar/ Burma, Sri Lanka and Mongolia), PEOPLE IN NEED, Czech Republic

- program, administrative and logistics support for 4 missions:
 - reporting for donors
 - assistance in proposal writing
 - preparation of background papers for institutional fundraising including identification of new funding opportunities or track on newly announced calls
 - text translation from/to English
 - documentation research and update of databases
 - supervision of procurement guidelines adherence
 - support in PR of the organization and its activities
 - archive of program documentation and photodocumentation

December 2011 – April 2012

EMERGENCY COORDINATOR, PEOPLE IN NEED, Cambodia

- coordination of emergency response to floods within Kampong Chhnang province in Cambodia in terms of Health (distribution of medical packages in partnership with Alliance 2015 INGO Cesvi), WASH (well cleaning and rehabilitation) and Livelihoods (livestock de-worming and vaccination) sectors
- needs assessments; management of field emergency team and its activities; administrative and financial management; presentation of project outcomes within the Consortium and ECHO (donor) monitoring visit; reporting; participation in proposal writing for follow-up recovery intervention after the floods

August 2011 – November 2011

INTERSHIP, PEOPLE IN NEED, Cambodia

- Capacity Building of local partner organizations within implementation of People in Need project 'Supporting Initiatives for Improvement of Poor People's Livelihoods in Cambodia' including:
- 'Complaint and Response Mechanism' introduction followed by its implementation
- support in Fundraising and Strategy Planning through organization of workshops and trainings, and topic-related material preparation
- evaluation of the project including data collection in field, development of evaluation reports followed by public presentation for both partners
- conduction of weekly courses of English conversation
- PR of the project through written articles and photodocumentation

April - September 2010

ASSISTANT OF SOCIAL WORKER IN THE 'KLUBÍČKO' CENTRE OF SOCIAL SERVICES FOR MARGINAL FAMILIES WITH CHILDREN, Regional Caritas Jihlava, Czech Republic

- informal group and individual casework with children in the 3-6 age range living in socially vulnerable families; provision of pre-school and basic social education

June 2009 – December 2009

VOLUNTEER, PEOPLE IN NEED, Namibia

- technical and administrative assistance for the projects of People in Need mission in Namibia focusing on Psychosocial support of HIV/AIDS affected communities incl. Prevention of Mother-to-Child Transmission program (PMTCT)
- design and implementation of own project concerned about advocacy for governmental funding of 'slum' kindergartens in Keetmanshoop region of Namibia to strengthen education level of families living in respective slum areas (*the entire concept has been elaborated in my Bachelor's thesis*)
- accomplishment of **86 hour Training in Psychosocial Support for Orphans and Vulnerable Children** (certified)

OTHER EXPERIENCE AND TRAININGS

October 2008 - June 2010

VOLUNTEER IN SOCIAL INTEGRATION PROGRAM, THE VOLUNTEER CENTER OF DIOCESAN CHARITY ČESKÉ BUDĚJOVICE, Czech Republic

Activities - group and individual casework (leisure activities) with children from marginal social environment

February 2009

INTERNSHIP IN THE 'U VĚTRNÍKU' CONTACT AND COUNSELLING CENTRE FOR DRUG USERS AND THEIR CLOSE RELATIVES, Czech Republic/ Jihlava

Activities - casework and fieldwork with clients; documentation; technical assistance in 'exchange programme of used syringes' and ergotherapy

- 3 week practice

April 2009

EDUCATOR IN ENVIRONMENTAL SCHOOL, FERIEN Association, Czech Republic/ Písek

Activities - organisation of leisure activities for children in the 6-13 age range (games, trips, campfire etc.)

- 8 day one-off event including preliminary seminar

October - December 2008

INTERNSHIP IN THE DEPARTMENT OF SOCIAL WELFARE, Czech Republic/ Jihlava

Activities - introduction with the Children Welfare Program of the Czech Republic; technical assistance in home visits; documentation and administration; introduction of multi-level Czech Allowance Programme

- 2 month practice

February - April 2008

**INTERNSHIP IN THE CENTER OF SOCIAL SERVICES FOR SENIORS 'STAROMĚSTSKÁ',
Czech Republic/České Budějovice**

Activities – technical assistance in group therapy, physical therapy and ergotherapy; domiciliary care; documentation

- 2 month practice

February 2008

**INTEGRATED PSYCHOTHERAPY COURSE, the International Centre for Integrated
Psychotherapy and a New Life Style, Czech Republic**

Activities – attendance of 5-hour-long tutoring and 10 hour-long training

- awarded by *the Certification of Integrated Psychotherapy course*

**2008 – PERSONAL ASSISTANT FOR FAMILY WITH BOY AT THE AGE OF 6 WITH SEVERE
MENTAL DISABILITY (RESPITE CARE), Czech Republic/České Budějovice**

Activities – technical assistance in leisure activities, therapies (zootherapy) and sport events such as a visit of swimming pool

- based on regular meetings (2 hours per week) or special events

**2006 – VOLUNTARY WORK IN THE PALLIATIVE AND REHABILITATION DEPARTMENT OF
THE HOSPITAL PELHŘIMOV, Czech Republic**

Activities – organisation of leisure activities especially for 'lying' patients such as collective reading, games or walks

- based on regular visits (2-3 hours per week)

PERSONAL SKILLS AND COMPETENCIES:

Mother tongue(s): **Czech language**

Language	Common European Framework of Reference for Languages					
	A1	A2	B1	B2	C1	C2
English						
French						
German						
Amharic						

Driving licence: category B (personal car)

Interest & Hobbies: psychology of refugees and displaced persons; hatha yoga; climbing; swimming; and literature